

East Providence Housing Authority

REGULAR MEETING

June 15, 2010

The Regular Meeting of the Board of Commissioners of the East Providence Housing Authority was held on the above date at City View Manor. The meeting was called to order at 5:00PM by Chairman Richard Smith.

The Pledge of Allegiance was lead by Executive Director Paul Tavares and recited by those in attendance.

ROLL CALL:

Present: Chairman, Richard Smith, Vice Chairperson, Marianne Barao, Commissioners, Antero Braga, John Faria, Anthony Palumbo, Dorothy Tillou, Lynn Vargas and Executive Director Paul Tavares.

EXECUTIVE SESSION:

Upon the request of Director Tavares, Commissioner Braga made a motion, seconded by Commissioner Barao to go into Executive Session to discuss pending litigation. The motion passed unanimously and the Executive Session commenced at 5:05PM.

At 5:20PM the Commissions returned to open session where the Chairman reported that no action had been taken in executive session and upon a motion by Commissioner Braga, seconded by Commissioner Barao, the regular meeting was reconvened. This motion carried.

APPROVAL OF MINUTES:

Regular Meeting – April 20, 2010, Motion by Commissioner Faria to accept the minutes as presented, Second by Commissioner Palumbo. All Commissioners voted aye.

PRESENTATIONS:

None

DIRECTOR'S REPORT:

Financial reports were presented for the seven (7) month period of 10/01/09 through 04/30/10. In Public Housing total income exceeded expenses by \$493,318.78 and in the Section 8 Program we were utilizing our reserves by a total of \$59,587.39. Remaining reserves in the Section 8 Voucher Program were \$275,301.00. Commissioner Faria moved and Commission Tillou seconded a motion to accept the Director's report as presented. The motion carried.

PUBLIC HOUSING VACANCY REPORT

Lori Pontus reported that there were 3 vacant units at Harbor View, 4 at Goldsmith and 2 at City View for a total of 9. All units have approved tenants waiting final completion. A motion was made by Commissioner Palumbo and a second by Commissioner Barao to accept the report which was approved on a unanimous voice vote.

SECTION 8 OCCUPANCY REPORT

Commissioner Tillou made a motion, Second by Commissioner Vargas to accept the report as presented by Section 8 Coordinator Terry Correia. In addition to going over the April and May statistics she reported that as a result of the recent purge 290 names were

removed from the waiting list leaving 453. Those removed were based on the fact that that they had not responded to our purge letter or that the original letter had been returned to us with no forwarding address. She also reported that the EPHA would be utilizing additional reserve funds to issue more vouchers. Eligibility packets will be sent to approximately 20 pending applicants with the goal of issuing 15 new vouchers.

She advised the commissioners that we had filed for a special grant for 50 additional vouchers, that if received is to be used for non-elderly disabled applicants. After several questions from Commissioner Vargas and others the report was accepted as presented and approved.

FSS Program Update

Terry Correia updated the Commissioners and referred them to the submitted report. She indicated that total participants were now at 18. Commissioner Palumbo moved and Commissioner Barao seconded a motion to approve the FSS Program Update report. The motion passed.

PAID BILL REPORT

Director Tavares presented The **April, 2010** Paid Bill Report in the amount of **\$186,884.67**. He highlighted and explained several of the expenses including the final payment of \$83,232.80 to Atlantic Elevator South Co. for the elevator restoration project. Commissioner Braga then moved and Commissioner Faria seconded a motion to approve the April, 2010 Paid Bill Report. Motion carried. Director Tavares then presented the **May, 2010** Paid Bill Report in the amount of **\$119,064.91** He highlighted and explained several of those expenses. Commissioners Faria and Vargas then moved and seconded a motion to approve the May, 2010 Paid Bill Report. Motion carried.

UNFINISHED BUSINESS:

None

REQUISITIONS:

None

RESOLUTIONS:

#467 – Amendment of the Section 8 Administrative Plan.

Commissioner Marianne Barao moved that Resolution #467 be finally adopted as introduced and read. This Resolution will take effect immediately. The motion was seconded by Commissioner Anthony Palumbo. The question being upon the final adoption of said Resolution the roll was called with the following results:

AYES:	Commissioners, Smith, Barao, Braga, Faria, Palumbo, Tillou and Vargas
NAYES:	None
ABSENT:	None
ABSTAIN:	None

Chairman Smith declared the Resolution finally adopted.

#468 – Approval of original PHA Plan and 5-Year Plan for 2010, Capital Fund Program 2010 and 5-Year Plan, Progress and Evaluation Reports for Capital Fund Programs for 2008 & 2009.

Commissioner John Faria moved that Resolution #468 be finally adopted as introduced and read. This Resolution will take effect immediately. The motion was seconded by Commissioner Marianne Barao. The question being upon the final adoption of said Resolution the roll was called with the following results:

AYES: Commissioners, Smith, Barao, Braga, Faria, Palumbo, Tillou and Vargas
NAYES: None
ABSENT: None
ABSTAIN: None

Chairman Smith declared the Resolution finally adopted.

#469 – Approval of the Public Housing Assessment System (PHAS) Management Operation Certification.

Commissioner Antero Braga moved that Resolution #469 be finally adopted as introduced and read. This Resolution will take effect immediately. The motion was seconded by Commissioner Lynn Vargas. The question being upon the final adoption of said Resolution the roll was called with the following results:

AYES: Commissioners, Smith, Barao, Braga, Faria, Palumbo, Tillou and Vargas
NAYES: None
ABSENT: None
ABSTAIN: None

Chairman Smith declared the Resolution finally adopted.

NEW BUSINESS

Chairman Smith reported that both he and Commission Palumbo had attended a meeting with tenants from Goldsmith and City View Manors on April 29th. He commended Director Tavares and staff for the way the meeting was conducted and for providing information to the tenants concerning the security camera system. He suggested that it may be useful to hold future tenant meetings at both City View and Harbor View. All Commissioners participated in this discussion.

ADJOURNMENT

Commissioner Braga moved and Commissioner Barao seconded a motion to adjourn the meeting at 5:55PM. Said motion was approved.

Respectfully submitted,

Paul J. Tavares
Executive Director/Secretary
Transcribed by pjtavares